

Field Trip or Educational Event Planning

{Date} M T W T F S S

Field Trip or Event		Cost
Location		Website
Time to Meet	Where to meet?	Time to leave
Field Trip Group Leaders		
Lunch Details <input type="checkbox"/> Bring it. <input type="checkbox"/> Eat there. Menu Choices		
Educational Objective		
Any paperwork to sign and return? <input type="checkbox"/> Y <input type="checkbox"/> N; If yes to whom?		
Details for Trip or Event		To-Do/Follow Up
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
<input type="checkbox"/> Field Trip Group Reminders or Guidelines Posted		

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